



R. N. Roy & Co.

Chartered Accountants

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To,
The Chairman,
Khirpai Municipality,
P.O. - Khirpai,
District - Paschim Medinipur
Pin - 721 232

Sub : Internal Audit Report for the year 2015-16

Dear Sir,

We have carried out the Internal Audit of your municipality for the financial year 2015-2016 and 2016-17 in terms of our engagement letter.

We put on record our heartfelt thanks to all the departments of your municipality for cooperation in conducting this audit.

We assure you of the best possible professional standards under the given circumstances and available information in auditing and reporting of the municipality accounts. The complete Internal Audit Report and the Audit recommendations are enclosed herewith for your kind perusal.

Thanking you,

Yours truly,



MD SAIFUDDIN SHAH
Proprietor
Membership No.061377
Place: Kolkata
Date: 28.09.2018

Year wise Income/ Receipts (Revenue & Capital) & Expenditure/ Payments(Revenue & Capital)- 2015-16 & 2016-17.

During course of our Audit we have verified the total Income (both revenue & capital) of the ULB for the Year 2015-16 The details of the same are summarized as follows:

Receipts (Revenue & Capital) for the year 2015-16

S.NO.	Receipts Details	Income Details(Amount to be provided in Rupees Lakh)	
		2015-16 (Audited Actuals)	
	Total Receipts(A+B)		94956520.80
A	Revenue receipts(1+2+3)		37433017.80
1	Own Revenue Receipts(a+b)		3654459.80
a)	Tax Revenue (levied and collected b municipal body)		
i)	Propert tax		1294888.00
ii)	Other tax (levied and collected b municipal body)		
b)	Non-tax revenue (levied and collected b municipal body)		
i)	Fees & fines		923264.00
	FEEES FOR GRANT OF PERMIT	305504.00	
	FEEES FOR CERTIFICATE OR EXTRACT	238160.00	
	OTHER FEEES	379600.00	
ii)	User Charges		489100.00
	EMPANELMENT AND REGISTRATION CHARGES	44350.00	
	USER CHARGES	444750.00	
iii)	Other non-tax revenue (levied and collected b municipal body)		947207.80
	RENT FROM CIVIC AMENITIES	191758.00	
	RENT FROM OFFICE BUILDINGS	148442.00	
	OTHER RENTS	240187.00	
	SALE OF PRODUCTS	52863.00	
	SALE OF FORMS AND PUBLICATIONS	147030.00	
	HIRE CHARGES FOR VEHICLES	149512.00	
	MISCELLANEOUS INCOME	17415.80	
2	Other Revenue Receipts		2383796.00
a)	Income from interst/investments		
	Bank		2383796.00
b)	Other Revenue income		0.00
3	Transfer/Grants/Assigned Revenues		31394762.00
a)	<u>State Assigned Revenue</u>		1932167.00
	Entertainment Tax	1365000.00	
	Trade tax	567167.00	
b)	State Finance Commission(SFC) Grant/Devolution		3017500.00
c)	Otroi compensation		0.00

mk Bhowmik
EXECUTIVE OFFICER
KHIRPAI MUNICIPALITY
PASCHIM MEDINIPUR
29/9/18



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Chairman
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			10908062.00
d)	Other State Government Transfers		
	Sisu Siksha Prakalpa (SSK)	1101600.00	
	Pension	637000.00	
	Flood Grant	1575000.00	
	Salary	7594462.00	
e)	Central Finance Commission (CFC)		3577000.00
f)	Other Central Government Transfers		11960033.00
	CBPHC	1514700.00	
	NSAP	6251240.00	
	Mid-Day Meal	4194093.00	
g)	Others		0.00
B	Capital Receipts		57523503.00
1	Sale of Municipal Land		0.00
2	Loans (from State Govt. or Banks etc.)		0.00
3	State Capital Account Grant (under State Schemes etc.)		32217507.00
	Sinking & Re-Sinking of Tubewell	1800000.00	
	Public Works Department-Roads	290507.00	
	Scheme Housing Urban for Poores	2519000.00	
	Basic Minimum Service(BMS)	10911000.00	
	PHE Urban Water Supply	1500000.00	
	Development Programme	15197000.00	
4	Central Capital Account Grant (under State Schemes etc.)		25305996.00
	M.P.LAD	4385011.00	
	ILCS	1907400.00	
	SJSRY	1017115.00	
	IHSDP	71470.00	
	Housing for All	17925000.00	
5	Other capital Receipts		0.00

Expenditure (Revenue & Capital) for the year 2015-16

During course of our Audit we have also verified the total Expenditure (both revenue & capital) of the ULB for the year 2015-16. The details of the same are summarized as follows:

S.NO.	Details	Expenditure Details(Amount to be provided in Rupees Lakh)	
		2015-16 (Audited Actuals)	
	Total Expenditure (1+2)		76378663.20

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	Revenue Expenditure		34858075.20
1.1	Administrative Expenses, Establishment and Salaries (All Departments-Regular and contractual Staff)		13319076.00
	SALARIES, WAGES AND BONUS	9561259.00	
	BENEFITS AND ALLOWANCES	253748.00	
	OTHER TERMINAL AND RETIREMENT BENEFITS	97361.00	
	OFFICE-MAINTENANCE	134316.00	
	COMMUNICATION EXPENSES	202789.00	
	BOOKS AND PERIODICALS	29093.00	
	PRINTING AND STATIONARY	420751.00	
	TRAVELING AND CONVEYANCE	260602.00	
	INSURANCE	16500.00	
	LEGAL EXPENSES	46500.00	
	PROFESSIONAL AND OTHER FEES	230947.00	
	ADVERTISEMENT AND PUBLICITY	526418.00	
	OTHERS	1538792.00	
1.2	Operation and Maintenance (O&M)		9698592.20
	POWER AND FUEL	1181987.00	
	CONSUMPTION OF STORES	570752.20	
	HIRE-CHARGES	865292.00	
	REPAIR AND MAINTENANCE -INFRASTRUCTURE ASSETS	4594559.00	
	REPAIR AND MAINTENANCE -CIVIC AMENITIES	251714.00	
	REPAIR AND MAINTENANCE -BUILDINGS	54418.00	
	REPAIR AND MAINTENANCE -VEHICLES	99427.00	
	REPAIR AND MAINTENANCE -OTHERS	367654.00	
	OTHER OPERATING AND MAINTENANCE EXPENSES	1712789.00	
1.3	Loan repayment (Interest payments)		65110.00
1.4	Others (any other revenue expenditure which is not salaries, O&M or Interest Payment)		11775297.00
	EXPENDITURE ON WELFARE OF WOMEN	4990800.00	
	EXPENDITURE ON WELFARE OF CHILDREN	3034214.00	
	EXPENDITURE ON WELFARE OF AGED	2218000.00	
	EXPENDITURE ON WELFARE OF HANDICAPPED	417600.00	
	EXPENDITURE ON WELFARE OF SC/ST/OBC	9155.00	
	EXPENDITURE ON WELFARE FOR ADOLESCENT	440000.00	
	EXPENDITURE ON WELFARE FOR YOUTH	210000.00	
	INCENTIVE TO AGENCY WORKING FOR THE WELFARE OF THE POOR	10000.00	
	EXPENDITURE IN CONNECTION WITH FLOOD RELIEF	20000.00	
	MISCELLANEOUS PROGRAMME EXPENSES	413949.00	
	ELECTION EXPENSES	637.00	
	BANK CHARGES	10942.00	
2	Capital Expenditure		41520588.00
2.1	All developmental works under Cenctral/state specific schemes		41237518.00

m. Banerjee
EXECUTIVE OFFICER
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	BUILDING	3352458.00	
	PARKS & PLAY	416393.00	
	ROADS & BRIDGES	22616553.00	
	SEWRAGES & DRAINS	3827223.00	
	WATER WAYS	4293814.00	
	PUBLIC LIGHTING	791953.00	
	PLANT & MCH	85600.00	
	OFFICES & OTHERS EQ	211845.00	
	ELECTRIC APPLIANCES	172305.00	
	FURNITURE, FIX. ETC.	37808.00	
	BUILDING FOR POOR	5431566.00	
2.2	Loan repayment (Principal payments)		160717.00
2.3	Other Capital expenditure		122353.00
	SEWRAGES & DRAINS	12850.00	
	WATER WAYS	56200.00	
	PLANT & MCH	13575.00	
	OFFICES & OTHERS EQ	5200.00	
	FURNITURE, FIX. ETC.	34528.00	

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